



**REGISTRATION FOR CONSOLIDATED TOURIST DEVELOPMENT TAX**

<b>1. Business / Owner's Name</b>		<b>9. Federal Employer ID Number</b>	
<b>2. Contact Person</b>		<b>10. Type of rentals you will be filing for: (Check all that apply)</b>  <input type="checkbox"/> Hotel  <input type="checkbox"/> Motel  <input type="checkbox"/> Condominium  <input type="checkbox"/> Apartment/Villa  <input type="checkbox"/> Mobile Home  <input type="checkbox"/> Residential Home  <input type="checkbox"/> Other _____	<b>11. Number of rental units you handle of each type:</b>  _____  _____  _____  _____  _____  _____
<b>3. Mailing Address</b>			
<b>4. Phone Number</b>	<b>5. Fax Number</b>		
<b>6. Email/Website</b>			
<b>7. Type of Business Organization (Check One)</b>  <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership  <input type="checkbox"/> Trust <input type="checkbox"/> Professional Association  <input type="checkbox"/> Individual <input type="checkbox"/> Other _____		<b>12. Date Property First Rented</b>	
<b>8. Florida Sales Tax Number</b>		<b>13. Zip code of the rentals? (See instructions below)</b>	
Contact the Florida Department of Revenue <b>941.343.0201 or floridarevenue.com</b>			

Signature

Print Name

Date

**Instructions for Completing Registration**

- Business / Owner's Name** - Enter name of the property management company or owner name if an individual property owner.
- Contact Person** - Enter name of the person responsible for this account. Phone calls, correspondence will be directed to this individual.
- Mailing Address** - Enter address for all mailings from this office including notices, correspondence, and return forms.
- Phone Number** - Enter phone number, including area code.
- Fax Number** - Enter fax number, including area code.
- Email/Website** - Enter the email address of the contact person or the website of the business, if available.
- Type of Business Organization** - Check one box that best describes the entity named in box 1.
- State Sales Tax Number** - Enter the number issued by the Florida Department of Revenue for reporting the 7% state sales tax. ★
- Federal Employer ID Number (FEI)** - Enter the business FEI Number.
- Type of rentals** - Check all the boxes that best describe the rental facilities you will be handling.
- Number of rental units you handle of each type** - Enter the total # of rental units, for each type, that you handle. For instance, if your property management company has 22 condominiums and 14 residential houses available to rent (regardless of how many are actually rented), check box Condominium with 22 on the blank line and check box Residential Home with 14 on the blank line.
- Date Property First Rented** - Enter date property was first rented.
- Zip Code of rentals** - In order to track where tourist taxes are being collected, please indicate if a majority of your rental properties are located in a single zip code. Note that it does not have to be all rentals, but it should be more than half. If, for instance, 30% of your rentals are located in 34242, 40% in 34228, and 30% in 34236, indicate NO zip code.

★ If a number has been applied for but not yet received, enter "applied for" and notify the Tax Collector's Office as soon as it is received.

All tourist development information is confidential pursuant to Section 213.053 F.S. and is not subject to Florida Public Records Law, Section 119.07 F.S. However, where required by law, this information may be shared with specific government entities.

**Possible Loss of Homestead Exemption:** If you benefit from the Homestead Exemption and are considering renting all or a portion of your property, you risk losing the exemption. Contact the Sarasota County Property Appraiser at 941.861.8200 for more information.